



# ENHANCING PRODUCTIVITY AT WORK WITH AI INTEGRATIONS

Date: 19 October 2024

Time: 9.00AM - 5.00PM

ONLINE

Don't miss it!



## INVESTMENT

NORMAL PRICE: **RM699** PER PAX

GROUP REGISTRATION

- 3 PAX: DISCOUNT 10%
- 4 PAX: DISCOUNT 15%
- 5 PAX AND ABOVE: DISCOUNT 20%

## WHO SHOULD ATTEND

Managers, executives who wish to improve productivity using AI

## OBJECTIVES

1. Understand AI Basics: Provide a solid foundation in AI concepts and technologies.
2. Explore Productivity Tools: Demonstrate how AI tools can be used to enhance workplace productivity.
3. Implement AI Solutions: Guide participants through the process of integrating AI into their daily tasks and workflows.
4. Enhance Efficiency: Teach methods for automating routine tasks and improving operational efficiency.
5. Foster Innovation: Encourage creative thinking about how AI can solve productivity challenges.

Scan to Register





## COURSE OUTLINE

**09:00 – 09:30:** Introduction and ice-breaker

**09:30 – 10:30:** Session 1 - Introduction to AI and Its Impact on Productivity

- Overview of AI concepts and how they influence workplace productivity.

10:30 – 10:45: Break

**10:45 – 11:45:** Session 2 - Exploring AI Productivity Tools

- Overview of AI tools and technologies designed to enhance productivity.
- Examples of AI applications in task automation and workflow optimization.

**11:45 – 12:30:** Session 3 - Hands-on Workshop: Implementing AI Tools

- Practical session where participants experiment with AI productivity tools.
- Real-world scenarios and exercises.

13:00 – 14:00: Lunch Break

**14:00 – 14:45:** Session 4 - Automating Routine Tasks with AI

- Techniques for using AI to automate routine and repetitive tasks.
- Benefits and limitations of automation.

**14:45 – 15:30:** Session 5 - Enhancing Data Analysis and Decision-Making with AI

- Using AI to analyze data more effectively and support decision-making processes.

15:15 – 15:30: Break

**15:30 – 16:30:** Session 6 - Innovation Lab: Brainstorming AI Solutions

- Group activity to brainstorm innovative AI solutions for productivity challenges.

**16:30 – 17:00:** Session 7 - Presentations and Feedback

- Presentation of group ideas and receiving feedback from peers and the trainer.

**17:00 – 17:30:** Course Evaluation and Closing Remarks

- Course evaluation, distribution of certificates, and closing remarks.

## TRAINER PROFILE

### Mohamad Kamil Bin Rohman

Master Trainer and Corporate Development Specialist

#### Professional Summary

With over a decade of expertise in corporate training and professional development, Mohamad Kamil Bin Rohman is a seasoned master trainer renowned for his transformative impact on diverse industries. His comprehensive skill set encompasses training delivery, design, facilitation, and evaluation, ensuring unparalleled excellence in every aspect of organizational learning. Kamil's unwavering commitment to customer service, coupled with his exceptional communication and time management skills, distinguishes him as a trusted partner in fostering organizational growth and success.

#### Education

- Master of Business Management in Administration & Business Management, University of Malaysia Pahang, Pahang (2023)
- Diploma of Accounting in Accounts, Universiti Teknologi MARA, Seri Iskandar, Perak (2)

#### Work Experience

Master Trainer & Consultant (2016 - Present)

- Collaborated with diverse organizations to identify training needs and develop customized programs.
- Designed and delivered impactful workshops and training sessions spanning various domains including leadership, team dynamics, and customer service.
- Conducted comprehensive assessments and evaluations to gauge training effectiveness and drive organizational growth.
- Provided ongoing support and guidance to employees, fostering a culture of continuous learning and development.

# REGISTRATION FORM

ENHANCING PRODUCTIVITY AT WORK WITH AI INTEGRATION

19 OCTOBER 2024

ONLINE

**BILLING DETAIL:**

Organization:		Contact Person:	
Office No:		Designation:	
Address:		Email:	
		Mobile No:	

**ATTENDEES DETAIL:**

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Please notify the Course Organiser 5 days in advance if you intend to send a replacement.

If the organization or individual plans to send a replacement attendee in his or her place, please inform Course Organiser five days before the event.

If an organization or individual fails to inform the Course Organiser of his or her inability to attend the course within fourteen (14) days before the course date, no refunds will be provided, regardless of whether full or partial payment has been made.

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